



श्री वेंकटेश्वर महाविद्यालय
(दिल्ली विश्वविद्यालय)
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+



Prof K. Chandramani Singh
Acting Principal

Ref. No. : SVC/Admin/2024/P/6412

14th February, 2024


NOTICE

This is for information and necessary action by all concerned that all bills must reach to the office of the Section Officer (Accounts) by **11th March, 2024** without fail. **Bills received after 11th March, 2024 will not be processed for payment in the financial year 2023-2024, as per rules.**

The Principal Investigators (PIs) of the respective projects should prepare the Statement of Expenditure and Utilization Certificate of every project as per the time schedule prescribed by the funding agency. The same may be sent to the accounts department within 15 days of the said date for confirmation/reconciliation for onward transmission to the funding agency, or vice-versa. The accounts of advances taken should be rendered within the period of 30 days from the date of drawing the advance(s). **It must be ensured that the bills for payment must be submitted within the duration of the project.**

Active cooperation of one and all shall highly be appreciated.


14/02/24
अनुभाग अधिकारी (लेखा)
Section Officer (Accounts)
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21



14/02/24
बर्सर
Bursar
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21


14/02/2024
प्रधानाचार्य
Principal
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21

Copy forwarded for information and necessary action to the Teachers-in-Charge/Coordinators of the respective departments, Section Officers (Accounts & Administration), Dealing Assistant/Hands (Accounts, Administration & Establishment), Principal's office, All Concerned, College Website; and File.


14/02/24
अनुभाग अधिकारी (लेखा)
Section Officer (Accounts)
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
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